Guide to Using the Library for Albany Students

Accessing Library Collections

There are two ways to access items within the UWA Library Collections:
1. OneSearch
2. Via your Unit Readings –within the UWA Learning Management System (LMS)

OneSearch - the UWA Library catalogue	Unit Readings in the LMS
This is the main way to search and access the UWA Library resources. Our collection includes books, journals, magazines, newspapers, audio-visual materials, and large database platforms with specialist subject content and search terms. A significant part of the collection is available online, fully accessible from home when you log in to OneSearch with your student number and Uni ID password. For further information, visit our Using OneSearch page.	The Unit Reading platform is used by your Unit Coordinators to share any required and recommended references for your unit. You will find a link to Unit Readings within each of the units you are enrolled in. The references in the reading list will link you to items available through OneSearch or out to other external online resources on the Internet. Go to OneSearch to locate additional resources on your topic. For further information, visit our Unit Readings page.

The UWA Albany Campus holds a collection of physical library items available for loan by regional staff and students only. You will need your student card to borrow items from the collection. Students can borrow an unlimited number of items. Loan periods are generally for a semester, unless the item is recalled by another student.

Students and staff can also request physical items to be delivered from our Perth-based library collections through OneSearch.

Digital items can be viewed directly through the links provided in OneSearch and Unit Readings. Physical items can be requested through the OneSearch Record.

Managing your requests

- To **renew** your loan, go to the [UWA Library](#) website and click 'My Library Account' under the search bar. In the loans section you can view your due dates and renew the loan period. Your library account area is available when logged into OneSearch.

- To **request** items held in other UWA Libraries, log in to OneSearch, search for the required item, navigate to the 'Find & Request' section to request the item. You will need to select Albany Campus as the pickup location. Items will be delivered and returned via the Albany Campus. Delivery will usually take 2 to 3 days if the item is on the shelf.

- Regional postgraduate students have the option to request items to be sent to their home address via Express Post. Requested items can be returned to the Library using the prepaid satchel included with the sent item.

- Any UWA student may **recall** an item on loan. If an item you have borrowed is recalled, you will receive an email notification and will need to ensure the item is returned back to the Albany Campus or another UWA Library within 15 days.

- The Library will communicate with you about your loans and requests through your UWA email address.

UWA Library - Academic Skills Support

The Library has created a range of guides to help you develop search strategies, find information to support your studies, and to acknowledge your sources.

- [Our Library Guides](#) provide detailed support for finding information, using specific types of resources, and how to reference.

- Click the "For Researchers" dropdown menu on the Library Guides homepage for guides to support all aspects of your research journey from data management through to publication and dissemination of research.

- Visit the [Study Support](#) page for links to broader Library support services for all students, including how to contact a Librarian.

- Visit the [Academic Skills Centre](#) page for support with study techniques, writing, English language, maths, and research skills.

- Visit the [Support for UWA Researchers](#) page for information specific to HDR students and research staff.

- Learn about services relating to health and wellbeing, accessibility, sexual harm, academic support and more through the [Support Services](#) page.

Contact Us

Library staff are here to help. You also have multiple options to contact us directly to request support or provide feedback to the Library:

1. Submit an enquiry via AskUWA (responses will come via your UWA email address)
2. Phone: (08) 6488 1255
3. Live Chat (use the 'Chat with us' button on the Library website)
4. Book a Librarian – these 25 minute online appointments can help with finding and evaluating information, referencing, or using EndNote.